

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Water and Wastewater Committee



Date/Time: Wednesday, November 6<sup>th</sup>, 2019 at 5:45 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

The following items are scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager reported that the LAFCO meeting regarding the annexation of the Industrial, Sports, and Entertainment Zone was cancelled due to noticing complications, and that the next meeting will take place on December 11, 2019. General Manager also reported that interested parties have made comments to LAFCO regarding the annexation.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

3. [Discuss options for the process of scheduling District Committee Meetings](#)

District Clerk spoke to Directors about potential modifications to the Committee Scheduling Process, and ways that the current process could be improved to promote transparency and be more convenient to Directors and the District. Directors provided input.

Forwarded item(s): Discuss options for the process of scheduling District Committee Meetings

Staff Direction: None

Staff Report Requested: District Clerk

4. Wastewater Treatment Facility Status Report
  - a. Staff report – Wastewater Chief Plant Operator gave a report.
  - b. Budgetary Items – Financial Manager gave a report.
    1. [Monthly Review of Revenue and Expenditures – Wastewater \(Pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
  - c. Staffing – No items were reported.
  - d. Materials – Uniform contract was discussed.

Forwarded item(s): None  
Staff Direction: None  
Staff Report Requested: None

5. Discuss the creation of a District Longevity Policy.

Staff reported that Human Resources Coordinated contacted Human Resources Consultant, and that this items will be ready in December.

Forwarded item(s): None  
Staff Direction: None  
Staff Report Requested: None

6. Discuss the need and process to surplus two Water Department vehicles.

General Manager informed Directors that the District does have a policy regarding the process to surplus vehicles, and Water Department Manager described the condition of the vehicles.

Forwarded item(s): Discuss the need and process to surplus two Water Department vehicles.  
Staff Direction: None  
Staff Report Requested: General Manager

7. Discuss possible funding mechanisms for the replacement of steel main lines within the District.

General Manager informed Directors that Staff are applying for grants to replace aging steel main lines, and informed Directors of the requested match, possible partnership opportunities with the Yuba Water Agency, and internal or external loan options.

Forwarded item(s): None  
Staff Direction: None  
Staff Report Requested: None

8. Discuss the attendance of the General Manager at the CSAC conference in San Francisco in December.

General Manager informed Directors that this will not be any cost to the District, and gave the dates of the conference.

Forwarded item(s): None  
Staff Direction: None  
Staff Report Requested: None

9. Discuss the possibility of providing a Health insurance stipend to District Employees.

General Manager appraised Directors that a current employee is able to receive Medicare, and of current District coverage of insurance costs up to a certain amount. General Manager informed Directors that the Medicare amount is under the allotment stipulated in the MOU.

Forwarded item(s): Discuss the possibility of providing a Health insurance stipend to District Employees.

Staff Direction: None

Staff Report Requested: General Manager

10. Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Public Works Engineer reported that a tour of one of the water treatment plants as a part of the District's minority outreach efforts.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

11. Water Department Status Report

- a. [Staff report](#) – Water Department Manager gave a report.
- b. Budgetary Items – Financial Manager gave a report.
  1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)
- c. Staffing – No items were reported.
- d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

[General Manager Report](#)