

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee Report



Date/Time: Thursday, January 2nd, 2020 at 5:00 p.m.

Directors: Carpenter and Burbank

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

The following items were scheduled for discussion:

1. Discuss commencement of the salary review for the Financial Manager position.

General Manager informed Directors that during his tenure, he has been in turns examining the salaries of various positions and making adjustments as necessary. General Manager informed Directors that Human Resources Coordinator would be examining the issue and presenting findings.

Forwarded item(s): Discuss commencement of the salary review for the Financial Manager position.
Staff Direction: None
Staff Report Requested: Human Resources Coordinator

2. Discuss the Ad Hoc Committees established by OPUD and their respective Sunset Dates.

District Clerk appraised Directors of the current status of the Ad Hoc Committees established by the Board, and their respective renewal statuses.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

3. Discuss the process of placing District Ordinances and Resolutions on the OPUD website.

District Clerk informed Directors of the status of researching services to scan District Ordinances and Resolutions, and the additional services to create a municipal code for the District. District Clerk informed Directors of initial findings on fiscal impact.

Forwarded item(s): Discuss the process of placing District Ordinances and Resolutions on the OPUD website.
Staff Direction: None
Staff Report Requested: District Clerk

4. Receive an update from the Fire Consolidation Ad Hoc Committee.

Battalion Chief advised Directors that plans for additional equipment grants are underway, and that funding from an approved grant request has been received. Battalion Chief also informed Directors of plans to meet with Nevada Consolidated Fire District.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

5. Report on Operations and Staffing

a. Staff report – Battalion Chief gave a report

b. Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4) – Battalion Chief gave a report

c. Budgetary items – Financial Manager gave a report

1. Monthly Review of Revenue and Expenditures – Fire Department (page 11-12)
(Strategic Plan 2013-2018, 5.1)

2. Monthly Review of Revenue and Expenditures – Administration (page 3)
(Strategic Plan 2013-2018, 5.1)

d. Staffing – District Clerk gave a report

e. Materials – No items were reported.

Forwarded item(s): None

Staff Report Requested: Human Resources Coordinator; Financial Manager

Documents:

Business Office Status Report