

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee Report



Date/Time: Wednesday, February 6th, 2019 at 5:45 p.m.

Directors: Floe and Griego

Location: Wastewater Treatment Plant, 3908 Mary Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

General Manager and Water Department Manager discussed the creation and finalizing of a list of vacant lots with services, broken down by the presence or absence of service and structures, due to interest in development from outside parties.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Discuss updates on the Wastewater Treatment Plant Ultraviolet (UV) system.

Wastewater Treatment Chief Plant Operator informed Directors of conversations with Consultant (CH2M/Jacobs Engineering) regarding the project, and advised Directors that alternatives to full upfront replacement may be more cost effective. Wastewater Chief Plant Operator informed Directors that he would be contacting the manufacturer of the system directly to discuss ideas, and the funding source that would be used for any upgrades.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

3. Discuss GM attendance of Public Works Officers Institute conference April 3-5 in San Diego put on by CEAC and California League of Cities.

General Manager informed Directors of the training, and his attendance would be at no cost to the District. Directors discussed District coverage of travel expenses.

Forwarded item(s): Discuss GM attendance of Public Works Officers Institute conference April 3-5 in San Diego put on by CEAC and California League of Cities.

Staff Direction: None

Staff Report Requested: General Manager

4. Wastewater Treatment Facility Status Report
 - a. [Staff report](#) – Wastewater Chief Plant Operator gave a report.
 - b. Budgetary Items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Wastewater \(Pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)

2. [Treasurer's Report – November 2018](#)

- c. Staffing – Wastewater Chief Plant Operator gave a report.
- d. Materials – No items were reported.

Forwarded item(s): Intermittent-Seasonal Laborer Eligibility List.
Staff Direction: None
Staff Report Requested: Human Resources Coordinator

5. [Discuss OPUD's annual capacity fee inflation adjustment per the Engineering News Review published Construction Cost Index \(CCI\)](#)

General Manager reminded Directors that the District annually adjusts capacity fees to account for inflation.

Forwarded item(s): Discuss OPUD's annual capacity fee inflation adjustment per the Engineering News Review published Construction Cost Index (CCI)
Staff Direction: None
Staff Report Requested: General Manager

6. Discuss possible annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager informed Directors of a scheduled meeting LAFCO.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

7. Receive an update on the implementation of InvoiceCloud.(Strategic Plan 2018-2023, 2.4)

Financial Manager updated Directors that the project is moving ahead, and apprised Directors of various components of the implementation that are being successfully addressed. Financial Manager informed Directors that implementation is still on target for March, and that testing will begin imminently.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

8. Discuss the scheduling of Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Public Works Engineer informed Directors of progress on outreach to local schools for outreach and education opportunities and that the process is still in its early stages.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

9. Water Department Status Report

- a. [Staff report](#) – Water Department Manager gave a report.
- b. Budgetary Items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)

2. [Monthly Review of Drinking Water Sales \(2014 to 2018\) – January](#)

3. [Treasurer's Report – November 2018](#)

c. Staffing – No items were reported.

d. Materials – No items were reported.

Forwarded item(s): Temporary Water Accounts for Construction.

Staff Direction: None

Staff Report Requested: Financial Manager

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