

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday, July 1st, 2020 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 1.0)

None

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

None

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) Wastewater Treatment Facility Status Report

- a) Staff Report – Chief Plant Operator gave a verbal report
 - i) Staffing: No items were reported
 - ii) Materials: No items were reported

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
 - (1) Forwarded item(s):
 - (a) Staff Direction:
 - (b) Staff Report Requested:

- 4) Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2.0)

- a) Forwarded item(s): Review of Revenue and Expenditures and Preliminary Budget.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 5) Water Department Status Report

- a) [Staff report](#) – Operations Manager presented a report.
 - i) Staffing: No items were reported
 - ii) Materials: No items were reported

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Preliminary Budget.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

- 6) Discuss temporarily raising employee vacation leave accrual cap due to COVID-19 virus.

Due to COVID-19 some of our employees have not been able to take vacation leave over the last several months. This has resulted in these employees reaching their vacation accrual cap.

- a) Forwarded item(s): Temporarily raising employee vacation leave accrual cap.
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 7) CFD 2002-1 and 2005-2 Apportioning Special Tax to County tax rolls (annual resolutions).

These CFD's require annual resolutions for the County tax rolls.

- a) Forwarded item(s): CFD 2002-1 and 2005-2 annual resolutions
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 8) Property/Liability Insurance Update - Financial Manager stated that she is still working on quotes for next year.

9) General Manager Report – no report was presented

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.