

3OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, November 30th, 2021 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

- a) Staff report – The Park Maintenance Coordinator presented report.
- i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.

b) Budgetary items

- i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
- ii) Review September 2021 Treasurer Report.

(1) Forwarded item(s): Review of Revenue and Expenditures along with September 2021 Treasurer Report.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

2) Discuss creating a policy that addresses requests to affix items to OPUD property and requirements.

John Tillotson, General Manager, stated that he has been working on the policy and will have it for the upcoming Board meeting.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Discuss requests made by Plumas Lake Little League to make field improvements to the two baseball fields located at Eufay Woods, Sr. Park.

John Tillotson, General Manager, stated that the Little League has requested to bring in dirt to the fields but would like to have it dropped off in the parking lot and they will manually bring it to the fields using wheel barrows and the like. He stated that the dirt cannot be left in the parking lot but can be unloaded on the grass. He is trying to connect with the Little League's Board President to discuss their options.

a) Forwarded item(s): None

- i) Staff Direction: Connect with the League's Board President to discuss options.
- ii) Staff Report Requested: None

4) Discuss updating the Disposal of Surplus Equipment/Property Policy.

Bri Anne Ritchie, Board Clerk, discussed the need to make minor adjustments to the policy as Ebay is no longer allowing government entities to utilize them for their services.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss adding 1% Bilingual pay to MPEA contract.

John Tillotson, General Manager, stated that an employee that is part of the MPEA has been using their bilingual skills to assist customers. The MPEA contract does not compensate those that are part of that MOU for bilingual pay like it does for the other employee MOU contracts. He stated that in order for all contracts and employees to have the same benefits, this should be added to the MPEA MOU.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Bri Anne Ritchie, Board Clerk, discussed the request that was received from Plumas Lake Properties for the Christmas Tree Lighting at Eufay Woods, Sr. Park.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: Have a Special Board meeting as this event will take place prior to the regularly scheduled Board meeting.
- ii) Staff Report Requested: None

7) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.