

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee



Date/Time: Wednesday, June 2nd, 2021 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.
If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) [Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing \(Strategic Plan 1.0\).](#)

Mr. Jorge Vega with Community Realty Group gave a presentation on the affordable housing projects they are completing and would like to complete in the Olivehurst area along with the various designs of the affordable homes.

- a) Forwarded item(s): None
 - i) Staff Direction: Bring back to Committee with ideas on how OPUD can partner with Yuba County to assist Mr. Vega with building affordable housing in the District.
 - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

John Tillotson, General Manager, provided an update stating that the design is still in process and the reimbursement agreement between OPUD and Wheatland has been completed and ready to go to the Board.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: None
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 3) [Discuss SDRMA District Insurance Policy Renewal for FY 2021-22.](#)

Karin Helvey, Finance Manager, discussed the District's insurance policy renewal with SDRMA and stated that inquiries have been made with other insurance carriers, however, OPUD does not qualify.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: None
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) [Discuss Reinstating Utility Lien Process.](#)

Cindy Van Meter, Office Manager, discussed the need to reinstate the utility lien process to ensure that utility invoices that are excessively overdue are paid when properties are sold or transfer ownership.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: None
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 5) Receive update on IRWM Grant.

John Tillotson, General Manager, gave an update on the IRWM Grant stating that the grant monies are going toward the Steel Main Replacement. OPUD is waiting on the state to release the funds and the contract for the IRWM Grant is going to OPUD legal counsel to review.

- a) Forwarded item(s): None
i) Staff Direction: None
ii) Staff Report Requested: None

- 6) Discuss bid specification for meter installation project.

John Tillotson, General Manager, stated that OPUD has approximately 450 water meters to install. This must be completed by 2025 per the State Water Code. As such, OPUD needs to create a bid specification for the installation of the remaining meters.

- a) Forwarded item(s): Bring to Board for further discussion.
i) Staff Direction: None
ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 7) Discuss updates on specifications and details for District.

John Tillotson, General Manager, stated that OPUD needs to update its internal specifications and details for the District.

- a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss updating the OPUD water capacity study.

John Tillotson, General Manager, stated that a water capacity study needs to be completed on the North and South water system. The last time it was completed was 5 years ago. A RFP will be sent out for quotes.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

9) Discuss returning to in-person meetings starting with July Committees.

John Tillotson, General Manager, discussed the need to return to in-person meetings. OPUD will be resuming in-person meetings beginning with our July Committee meetings which will be held on June 29th and 30th unless there are changes made at the State level or by Governor Gavin Newsom.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

10) Wastewater Treatment Facility Status Report

- a) Staff Report – Chief Plant Operator gave report.
 - i) [Staffing](#): Nothing to report.
 - ii) Materials: Nothing to report.
- b) Budgetary Items
 - i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
 - ii) [Review Wastewater Department Preliminary Budget for FY 2021-22.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Wastewater Department Preliminary Budget for FY 2021-22.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

11) Water Department Status Report

- a) [Staff report](#) – Water/Parks Department Manager gave report.
 - i) Staffing: Nothing to report.
 - ii) Materials: Nothing to report.
- b) Budgetary Items
 - i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
 - ii) [Review Water Department Preliminary Budget for FY 2021-22.](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Water Department Preliminary Budget for FY 2021-22.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

12) [General Manager Report](#) – General Manager gave report.

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