

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, December 5<sup>th</sup>, 2023, at 5:00 p.m.  
Directors: Burbank and Perrault  
Location: Hybrid Meeting Via Zoom and In-Person in the Board Room  
Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – General Manager gave report for Parks Department Manager
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – The new mural was vandalized recently.
  - b) VCIO Report  
  
VCIO gave report.
  - c) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2023-24 \(pages 6-11, 19\) \(Strategic Plan 5.1\).](#)
    - ii) [Review Treasurer’s Report September 2023.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24 and Treasurer’s Report September 2023.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

2) [Discuss Splash Pad expense summary.](#)

Bri Anne Ritchie, Board Clerk, stated that the contractor is seeking a 50% payment and as such monies will need to be funded upfront as the grant is unable to pay any more until the project is completed and final inspection has been conducted by the State. Once that is done, full funding of the grant can take place. In the meantime, Karin will need the Board to decide where to pull the funding from.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss CINTAS Uniform Contract renewal.](#)

Cindy Van Meter, Office Manager, stated that the CINTAS Uniform Contract has increased its renewal rates by 25%.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: Get the particulars on the contract and how many times they have raised their rates from the sign up until now.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) [Discuss ADA swing community effort.](#)

Bri Anne Ritchie, Board Clerk, discussed the ADA swings options that the Board can choose from and what the approximate costs would be.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: Get quote including shipping and freight costs.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) [Discuss park bench request made by 2 Tall Sweet Treats.](#)

Bri Anne Ritchie, Board Clerk, discussed the request made by 2 Talls Sweet Treats to install table park benches at Eufay Woods Sr. Park

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: Inform the board that Committee does not recommend approval of this item.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Discuss request from Elite Soccer for park grant opportunity and portable lighting.](#)

Bri Anne Ritchie, Board Clerk, discussed the request for Elite Soccer for a park grant opportunity and portable lighting. The grant information was not provided to OPUD, so the Committee was unable to move the request to the Board for review.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

7) [Discuss request from Elite Soccer for portable restrooms for Christmas soccer camp.](#)

Bri Anne Ritchie, Board Clerk, discussed the request from Elite Soccer for portable restroom for their Christmas soccer camp.

- a) Forwarded item(s): Bring to Board for update that committee approved request for restrooms.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

8) Discuss Youth Center Building PG&E rate charge for lease agreements.

Cindy Van Meter, Office Manager, and Bri Anne Ritchie, Board Clerk discussed the current \$25 per day PG&E rate being charged through the lease agreement for the Youth Center Building.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: Compare year to year bills to determine actual cost of PG&E for the amount of time they are actually using building.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

9) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

10) Special Events Requests and Parks and Facilities Use Agreement inquiries.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

11) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*