

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, October 3rd, 2024, at 5:00 p.m.

Directors: Burbank and Perrault

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9th Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
 - a) [Staff report](#) – Parks Department Manager gave report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - iii) Vandalism and Costs – No items were reported.
 - b) VCIO Report

VCIO gave verbal report.
 - c) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2024-25 \(pages 6-11, 19\) \(Strategic Plan 5.1\)](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2024-25
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

- 2) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of \$26,700 payable by General Fund Olivehurst Park Department to Water Department.

John Tillotson, General Manager, stated that negotiations are ongoing with the cellular phone companies.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: none

- 3) Discuss park water bills.

Cindy Van Meter, Office Manager, and Karin Helvey, Financial Manager, discussed that the parks department water bills are treated as a customer. The question proposed is should the parks department be charged the same fees as customer for turn-off and turn-on meter services and/or monthly water usage even though the water is not on.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) [Discuss parks master plan update.](#)

John Tillotson, General Manager, stated that the parks master plan update has been received. After review, corrections are being made.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 5) Discuss request from Elite FC soccer to use tennis courts for soccer practices October 28th - February 1st.

Bri Anne Ritchie, Board Clerk, discussed the request from Elite FC soccer to use the tennis court for soccer practices from October 28th through February 1st.

- a) Forwarded item(s): None

- i) Staff Direction: Offer alternative areas for practices (basketball courts behind youth center building or inside youth center building via lease agreement and daily fee). Bring back to committee if needed.
- ii) Staff Report Requested: None

6) Discuss Youth Center Building electrical and AC units.

John Tillotson, General Manager, and Jesus Velazquez, Parks Department Manager, both stated that they are gathering the list of items for repair in the youth center building along with estimates.

- a) Forwarded item(s): None
 - i) Staff Direction: Bring back to committee.
 - ii) Staff Report Requested: None

7) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

8) Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a) [Revive Church – Trunk or Treat Plumas Lake](#)
 - i) Forwarded item(s): None
 - (1) Staff Direction: Approved request.
 - (2) Staff Report Requested: None

9) [General Manager Report](#) - General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.