

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, June 6<sup>th</sup>, 2024, at 5:00 p.m.  
Directors: Burbank and Perrault  
Location: Hybrid Meeting Via Zoom and In-Person in the Board Room  
Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – Parks Department Manager gave report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – No items were reported.
  - b) VCIO Report  
  
VCIO gave verbal report.
  - c) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2023-24 \(pages 6-11, 19\) \(Strategic Plan 5.1\).](#)
    - i) [Review Budget, Wage, and Benefit Estimate for FY 2024-25.](#)
    - ii) [Review Appropriation Limit for FY 2024-25.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2023-24; Review Budget, Wage, and Benefit Estimate for FY 2024-25; Review Appropriation Limit for FY 2024-25.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

- 2) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of \$26,700 payable by General Fund Olivehurst Park Department to Water Department.

John Tillotson, General Manager, stated that the Parks Department could do an internal loan and make monthly payments to the Water Department. The water tower lease agreements are being renegotiated and the increase can cover the fees.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 3) Discuss increasing CFD 2005-2.

John Tillotson, General Manager, stated that this will need to go to the July Board Meeting after the increased figures are identified.

- a) Forwarded item(s): Bring to July Board Meeting for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 4) Discuss 2024 Pool Season.

Bri Anne Ritchie, Board Clerk, stated that the pool is opening on June 8<sup>th</sup>. New lifeguards have been hired and trained. In total, there will be approximately 17 lifeguards for this pool season.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 5) Discuss the grand opening event for the Deputy B. Meilbeck Memorial Park.

Bri Anne Ritchie, Board Clerk, discussed moving forward with the grand opening event for the park.

- a) Forwarded item(s): None

- i) Staff Direction: Reach out to the family and Sheriff's Department for a day of importance.
- ii) Staff Report Requested: None

6) Receive an update from Elite FC Soccer.

Elite FC representative discussed its previous season and hopes in the future.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

7) Discuss Plumas Lake Block Party Event.

Plumas Lake Block Party Event representative sought clarification on liability insurance requirements.

- a) Forwarded item(s): None
  - i) Staff Direction: Get clarification from OPUD legal counsel on insurance requirements,
  - ii) Staff Report Requested: None

8) [Discuss OPUD Special Events Policy and Application.](#)

The special events policy and application process was discussed.

- a) Forwarded items(s):None
  - i) Staff Direction: Bring to August committee a cost breakdown from other agencies.
  - ii) Staff Report Requested: None

9) Discuss creating an OPUD Food Truck policy.

A possible foot truck policy was discussed.

- a) Forwarded item(s): None
  - i) Staff Direction: Look at what SDRMA requires of food trucks and what policy Yuba County has in place already. Bring back to August committee meeting for further discussion.
  - ii) Staff Report Requested: None

10) Discuss bringing youth programs to the Youth Center Building.

- a) [Hegemony HOPE Foundation lease agreement and proposal](#)
  - i) Forwarded item(s): None
    - (1) Staff Direction: This proposal was cancelled at the applicant's request.
    - (2) Staff Report Requested: None

11) [Receive an update on Plumas Lake Adult Softball League 501c7.](#)

Bri Anne Ritchie, Board Clerk, stated that the 501c7 is still not reporting on the IRS.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

12) Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a) [Use Agreement - Plumas Lake Softball, Inc.](#)
  - i) Forwarded item(s): Nine
    - (1) Staff Direction: Have them complete their 501c7.
    - (2) Staff Report Requested: None

13) Discuss July's Committee Meeting.

Bri Anne Ritchie, Board Clerk, stated that July's committee meeting lands on a holiday.

- a) Forwarded item(s): None
  - i) Staff Direction: Cancel July's committee meeting.
  - ii) Staff Report Requested: None

14) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*