

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee Report

Date/Time: Tuesday, April 30th, 2019 at 4:30 p.m.

Directors: Carpenter and Burbank

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961



Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

The following items were scheduled for discussion:

1. Discuss possible park grant application and application criteria.

Public Works Engineer informed Directors that community planning meetings with residents on design ideas would be a key element of the grant application, and detailed the list of project that funding could go towards. Public Works Engineer discussed the need to schedule the meetings, as well as the need to partner with other local organizations, and requested that the Board adopt two resolutions to apply for grants for both the Olivehurst and Plumas Lake parks.

Forwarded item(s): Discuss possible park grant application and application criteria.

Staff Direction: None

Staff Report Requested: public Works Engineer

2. Discuss the need to hire Intermittent-Seasonal Laborers for the Parks Department

Parks Maintenance Coordinator addressed the annual need to hire Intermittent-Seasonal Laborers to perform maintenance in the parks.

Forwarded item(s): Discuss the need to hire Intermittent-Seasonal Laborers for the Parks Department

Staff Direction: None

Staff Report Requested: Human Resources Coordinator

3. Discuss the need to purchase fall material mulch for use at District parks.

Staff reported the ongoing need to purchase fall material for the parks in order to protect patrons. Water Department Manager and Financial Manager debated the funding mechanism for this item. Parks Maintenance Coordinator informed Directors that an updated quote would be provided.

Forwarded item(s): Discuss the need to purchase fall material mulch for use at District parks.

Staff Direction: None

Staff Report Requested: General Manager

4. [Continue discussion of the 2019 Pool Season and Budget status. \(Strategic Plan 2018-2023, 3.2\)](#)

General Manager informed Directors that lifeguard applications have been received. General Manager reminded Directors of current external funding mechanisms, and discussed internal funding mechanisms.

Forwarded item(s): Continue discussion of the 2019 Pool Season and Budget status. Staff

Direction: None

Staff Report Requested: Financial Manager

5. Special Events Requests and Parks and Facilities Use Agreement inquiries.

District Clerk informed Directors of preliminary interest from MJUSD to conduct its Summer Lunch Programs at District Parks.

Forwarded item(s): None
Staff Direction: None
Staff Report Requested: None

6. Status of Parks and Recreation Facilities.

- a. [Staff report](#) – Parks Maintenance Coordinator gave a report.
- b. Vandalism and Costs – Parks Maintenance Coordinator gave a report.
- c. Budgetary items – Financial Manager gave a report.
 1. [Monthly Review of Revenue and Expenditures – Parks and Pool \(pages page 5-10\)](#)
 2. [Review FY 2018-19 Budget Amendment #2](#)
 3. Treasurer’s Report – 3rd Quarter
- d. Staffing – Financial Manager gave a report
- e. Materials – No items were reported.

Plumas Lake Little League (Jeff Linker) spoke to Directors regarding a banner that was placed at Eufay Wood Sr. Memorial Park. PLLL stated that the banner was not placed by them, but that letters have been written to Little League parents regarding the incident. General Manager and Directors discussed the current contract with Plumas Lake Adult Softball.

Forwarded item(s): Review FY 2018-19 Budget Amendment #2
Staff Direction: None
Staff Report Requested: Financial Manager

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