

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, November 2<sup>nd</sup>, 2020 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

1) Status of Parks and Recreation Facilities.

a) Staff report – The Park Maintenance Coordinator presented report.

- i) Staffing – No items were reported.
- ii) Materials – No items were reported.
- iii) Vandalism and Costs – Vandalism has decreased possibly due to the rainy weather.

b) Budgetary items

- i) Monthly Review of Revenue and Expenditures – Parks and Pool (pages page 5-10, 18)
- ii) Review Park Irrigation Expense 2011-2021

(1) Forwarded item(s): Review of Revenue and Expenditures along with Review of Park Irrigation Expenses 2011-2021.

- (a) Staff Direction: None
- (b) Staff Report Requested: None

2) Discuss creating a policy that addresses requests to affix items to OPUD property and requirements.

John Tillotson, General Manager, stated that he has started on the process of creating a policy. There should be more information to provide at the next committee meeting.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

3) Discuss requests made by Plumas Lake Little League to make field improvements to the two baseball fields located at Eufay Woods, Sr. Park.

Bri Anne Ritchie, Board Clerk, stated that the Little League has requested to make infield dirt improvements but is unsure if there are any other kind of improvements they would like to do. She mentioned that in previous years, specialized infield dirt was brought in from Hasties but she is not sure if they plan on using the same company.

a) Forwarded item(s): None

- i) Staff Direction: Bring back to next committee with additional information.
- ii) Staff Report Requested: None

4) Discuss request made by public to add portable restroom to Richard Donahue Park during soccer season.

Bri Anne Ritchie, Board Clerk, stated that a request has been made to place portable restrooms at Richard Donahue Park during soccer season. John Tillotson, General Manager, stated that portable restrooms have been vandalized, tipped over, and set on fire in the past. It was determined that OPUD does not have the funds budgeted to afford portable restrooms. However, should the soccer team(s) elect to cover the cost of the rental and maintain the restrooms, they are authorized to have them at Richard Donahue Park.

a) Forward item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

5) Special Events Requests and Parks and Facilities Use Agreement inquiries.

Nothing to report.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

6) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*