

**AGENDA**  
**OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)**  
**BOARD OF DIRECTORS SPECIAL MEETING**  
**4:30 p.m., Thursday, April 25, 2024**  
**LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the**  
**Board Room Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961**

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

***Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.***

*We will do this by focusing on:*

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

\*\*D/A - Discussion/Action

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9<sup>th</sup> Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*

1. Call to Order – The meeting was called to order at 4:30 p.m. by Director Perrault.

2. Roll Call

Directors Present: Director Burbank, Director Floe, and Director Perrault  
Directors Absent: Director Griego and Director Nelson

Also Present: John Tillotson, General Manager; Deirdre Joan Cox, Legal Counsel; Bri Anne Ritchie, Board Clerk; and other interested parties.

3. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

2 Members of the public were present.

4. Public Works

Parks

4.1. [Consider approving request from Plumas Lake Little League for portable restroom placement at Feather River East Park -D/A](#)

4.1.1. Public comment

4.1.2. Questions/comments from Directors

4.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Floe and seconded by Director Burbank approving the request from Plumas Lake Little League for portable restroom placement at Feather River East Park. The motion passed as follows:

Ayes: Directors Burbank, Floe, and Perrault

Noes: None

Absent: Directors Griego and Nelson

Director Griego arrived at the meeting at 4:35p.m.

4.2. [Consider approving the special event request made by SactoMoFo, Inc. for the Plumas Lake Picnic in the Park at Eufay Woods Sr. Park \(2<sup>nd</sup> Saturday of every month May – October\) – D/A](#)

- 4.2.1. Public comment
- 4.2.2. Questions/comments from Directors
- 4.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Floe approving the special event request made by SactoMoFo, Inc. for the Plumas Lake Picnic in the Park at Eufay Woods Sr. Park (2<sup>nd</sup> Saturday of every month May – October) subject to last year's donation in the amount of \$1,250.00 to be paid by SactoMoFo to OPUD and \$1516.65 by Mr. Michael Williamson's non-profit to be paid to OPUD before the first event is to take place and an agreement written that non-profit money be raised for this year is to be paid 50/50 split to the ADA swing effort and a local Yuba County non-profit with quarterly proof to be remitted by SactoMoFo. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault  
Noes: None  
Absent: None

#### Water/Wastewater

#### 4.3. [Consider approving EPS proposal for water capacity and connection fee update – D/A](#)

- 4.3.1. Public comment
- 4.3.2. Questions/comments from Directors
- 4.3.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Griego approving EPS proposal for water capacity and connection fee update. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault  
Noes: None  
Absent: Director Nelson

#### 4.4. [Consider approving Resolution No. 2434, a resolution directing and authorizing a representative to enter into a financial assistance agreement with the State Water Resources Control Board for the planning, design, and construction of the Olivehurst Private Well Conversion Program – D/A](#)

- 4.4.1. Public comment
- 4.4.2. Questions/comments from Directors
- 4.4.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Floe approving Resolution No. 2434, a resolution directing and authorizing a representative to enter into a financial assistance agreement with the State Water Resources Control Board for the planning, design, and construction of the Olivehurst Private Well Conversion Program. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault  
Noes: None  
Absent: Director Nelson

5. Human Resources

5.1. Approve merit increase for Brett MacDonald, Utility Operator I, Step 4 to Step 5, retroactive to April 4, 2024 – D/A

5.1.1. Public comment

5.1.2. Questions/comments from Directors

5.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Griego and seconded by Director Burbank approving merit increase for Brett MacDonald, Utility Operator I, Step 4 to Step 5, retroactive to April 4, 2024. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault

Noes: None

Absent: Director Nelson

5.2. Approve merit increase for Diana Dearth, Account Clerk I, Step 4 to Step 5, retroactive to April 4, 2024 – D/A

5.2.1. Public comment

5.2.2. Questions/comments from Directors

5.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Floe approving merit increase for Diana Dearth, Account Clerk I, Step 4 to Step 5, retroactive to April 4, 2024. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego and Perrault

Noes: None

Absent: Director Nelson

5.3. [Consider approving the request made by employee, Michael Schafer – D/A](#)

5.3.1. Public comment

5.3.2. Questions/comments from Directors

5.3.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Griego approving the request made by employee, Michael Schafer. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault

Noes: None

Absent: Director Nelson

6. Closed Session – Closed Session was convened at 5:15 p.m.

6.1. CONFERENCE WITH LEGAL COUNSEL – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: one.

6.2. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson

Name of Employee Organization: Operating Engineers Local Union No. 3 Public Employees Division, on Behalf of the Business and Utility Unit

6.3. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson

Name of Employee Organization: Olivehurst Public Utility District Fire Department Association

6.4. CONFERENCE WITH LABOR NEGOTIATOR (Gov. Code § 54957.6) – It is the intention of the Board to meet in closed session to review its position and to instruct its designated representatives:

Agency Designated Representative: John Tillotson

Name of Employee Organization: Management Professional Employees Association (MPEA)

7. Meeting Reconvened – Closed Session was adjourned at 6:23 p.m.

No reportable actions were reported.

8. Adjourn

8.1. Entertain motion to adjourn.

A motion was made by Director Floe and seconded by Director Burbank to adjourn the meeting. The motion passed as follows:

Ayes: Directors Burbank, Floe, Griego, and Perrault

Noes: None

Absent: Director Nelson

The meeting adjourned at 6:23 pm.