

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: July 18, 2019

Item description/summary:

Discussion of parks maintenance outsourcing. This was discussed at the parks committee. We sent requests for quotes out for outsourcing of the parks maintenance and received quotes from two local vendors. One of the vendors has worked for the District before and has provided a quote that is less expensive than the other (see attached). The service that the vendor provides will allow for more maintenance for less money. Another benefit of the outsourcing is that our Parks Maintenance Coordinator doesn't have to supervise the vendor but rather simply provide a schedule for which parks need maintenance and when. Additionally, the vendor will use their own equipment for the maintenance.

Fiscal Analysis:

The vendor cost is roughly \$10 per hour less than the seasonal temporary labor we have currently which would save about \$10,000 over the season.

Employee Feedback

Positive

Sample Motion:

Move to direct staff to implement outsourcing of the District parks maintenance per attached quote from New Creations Landscape.

Prepared by:

John Tillotson, P.E., General Manager

New Creations Landscape Inc.

Everyone needs a New Creation

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Phone (530)632-9715

ESTIMATE

MAY 14TH, 2019

TO: OPUD

FOR: REOCCURRING LANDSCAPE MAINTENANCE
Vendor#6031924

Attention: Luis Menchaca

DESCRIPTION

May 1st Thru October 31st Reoccurring Landscape Maintenance Scope

Mowing, Edging, and blowing off of all parks. Weed Abatement of all parks with the use of Roundup and manual labor. Haul away all debris.

Additional Services

Tree trimming and removals, Vegetation removal and trimming, Irrigation repairs and installations. Aeration and fertilization, and any other services required for maintaining the parks will be at the request of the maintenance supervisor and discussed.

Labor Rate

3 Men @ \$100 Per Hr.

Monday thru Friday 8 hrs. a day with a 1 hour lunch. Start and end times will be as per maintenance supervisor. Anything beyond October 31st will be on a as needed basis, at the request of the General Manager and maintenance supervisor. Any and all decisions and determinations based on this scope or any additional services will be made by the maintenance supervisor and I will follow those decisions and determinations.

If you have any questions concerning this invoice, contact Leon Whiteley,(530) 632-9715 NewCreationsjg@comcast.net

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