

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: January 19, 2023

Item description/summary:

Budget Amendment 1 - Budget Year 2022-23. Expenses for operations during the first 6 months of the fiscal year include maintenance costs not included in the 2022-23 Working Budget approved by the Board of Directors. The attached Budget Amendment 1 request reflects effects of weather, improvement projects and purchase requests by staff.

Fiscal Analysis:

Attached are the requested changes for 2022-23 Budget Amendment 1 for a net increase of \$1,193,753 for all funds. \$831,026 apply to CFD 2002-1 (Fund 18) for Plumas Lake water system improvements. Reimbursement for these costs will be made with future water capacity fee collections. General Fund Pool utility costs have increased with installation of the new liner. Parks budget amendments are for new park equipment purchases. Budget amendment requests for a total of \$243,000 for the Water Department include outlays for Scada improvements, methane control and unanticipated storm damage repairs. Wastewater requests a \$70,00 increase in pumps and equipment repairs - results of the storms. Amendments for water and wastewater services provided to Hard Rock will be addressed with Budget Amendment 2.

The attached exhibit shows request detail and funding sources.

Employee Feedback

Sample Motion:

Make motion to approve/not approve 2022-23 Budget Amendment 1.

Prepared by:

Karin Helvey, Financial Manager

General Fund

2022-23 BUDGET AMENDMENT REQUEST

<i>Account</i>	<i>Account Name</i>	<i>Amount</i>	<i>Detail</i>	<i>Funding Source</i>
Pool - Olivehurst				
11.59305.01.0	UTILITIES & PHONE	10,000	PGE - Pool not drained in off season	Property Tax allocation/Transfer from other departments
11.59317.01.0	WATER/SEWER - POOL	2,000		
11.59405.01.0	LEGAL FEES - POOL	500	Partner contract reviews	
	Total	<u>\$12,500</u>		
Parks- Olivehurst				
11.59103.02.0	OVERHEAD - ADMIN EXPENSES - OH PARKS			
11.59802.02.0	AUTO & OTHER EQUIP. EXPENSES - CSA 66 PARKS	1,184	Equipm. Purchase Request from Parks Manager	Reserves
	Total	<u>\$1,184</u>		
Parks-CSA				
11.59103.03.0	OVERHEAD - ADMIN EXPENSES - CSA 66 PARKS			
11.59600.03.0	CAPITAL OUTLAY - CSA 66 PARKS	15,500	Eufay Park Pressure Tank Replacement	CSA assessment
11.59802.03.0	AUTO & OTHER EQUIP. EXPENSES - CSA 66 PARKS	18,543	Equipm. Purchase Request from Parks Manager	reserves or forego purchase of PU truck
	Total	<u>\$34,043</u>		
General Fund Total		\$47,727		

Enterprise Funds

2022-23 BUDGET AMENDMENT REQUEST

<i>Account</i>	<i>Account Name</i>	<i>Amount</i>	<i>Detail</i>	<i>Funding Source</i>
Water				
12.59103.00.0	OVERHEAD - ADMIN EXPENSES - WATER			
12.59110.00.0	SALARIES OT - WATER	20,000	Hard Rock Water Ops, Winter Storms	
12.59300.00.0	OPERATING SUPPLIES & REPAIRS - WATER	50,000	Storm Damage	
12.59306.00.0	OUTSIDE SERVICES - WATER	50,000	Storm Damage	Water sales revenue and/or reserves
12.59802.00.0	BLDGS & IMPROVEMENTS - WATER	123,000	SCADA all Water Facilities, Methane Abatement	
	Total	<u>\$243,000</u>		
Wastewater				
13.59103.00.0	OVERHEAD - ADMIN EXPENSES - SEWER			
13.59304.31.0	FEES, LICENSES & PERMITS - COLLECTIONS	2,000	County Increases	
13.59333.31.0	PUMPS, MOTORS, EQUIPMENT - SEWER COLECTION	70,000	Storm Damage	Wastewater sales revenue and/or reserves
	Total	<u>\$72,000</u>		
	Enterprise Funds Total	\$315,000		

Agency Funds

2022-23 BUDGET AMENDMENT REQUEST

<i>Account</i>	<i>Account Name</i>	<i>Amount</i>	<i>Detail</i>	<i>Funding Source</i>
CFD 2002-1				
XX.59103.00.0	OVERHEAD - ADMIN EXPENSES - CFDs	0		
18.59600.00.0	Capital Outlay	<u>831,026</u>	PL WTP -Manganese Project	Future w ater capacity fees
		<u>Total</u>	<u>\$831,026</u>	

Grand Total Budget Amendments \$1,193,753