

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS REGULAR MEETING
7:00 p.m., Thursday, December 19, 2024
LOCATION: Hybrid Board Meeting Via Zoom and In-Person at the
Board Room Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Board meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live, and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time.

To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- *District growth,*
- *Maintaining a positive public image*
- *Recreation and parks*
- *Sustainable long-term fire protection*
- *Fully depreciating our facilities*
- *Ensuring organizational stability*

**D/A - Discussion/Action

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – President
2. Pledge of Allegiance
3. Roll Call
4. Public Participation
Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.
Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on the posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested to use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.
5. Comments from Outgoing President
6. Elections of Officers of the Board
 - 6.1. President of the Board – D/A
 - 6.2. Vice President of the Board – D/A
 - 6.3. Discuss process for Committee Assignments – D/A
 - 6.4. Discuss extending sunset on ad-hoc committees – D/A
 - 6.5. Examine and consider modification to the current Committee scheduling process – D/A
7. Consent Agenda – The Consent Agenda groups together those items which are considered routine and noncontroversial, or for which prior policy direction has been given to staff. Items in this category are typically adopted in total by one motion, though the Board may, upon the request of Directors, Staff, or any member of the public, consider any matter separately–D/A
 - 7.1. Approve Minutes of the November 21, 2024, Regular Meeting.
 - 7.2. Approve Minutes of the December 14, 2024, Special Event.
 - 7.3. Approve November 2024 Claims for Payment.
 - 7.4. Approve November 2024 Overtime Report.
 - 7.5. Review Revenue and Expenditure Summary December 10, 2024, FY 2024-2025 (Strategic Plan 5.3 & 5.4).
 - 7.6. Review Water Sales December 2018 to December 2024 (Strategic Plan 5.1, 5.3).
 - 7.7. Review Invoice Cloud Activity through December 10, 2024 (Strategic Plan 5.1, 5.3).
 - 7.8. Review Service Water Account Analysis December 2024 (Strategic Plan 5.1, 5.3).

- 7.9. Approve merit increase for Marco Arias, Utility Operator I, Step 3 to Step 4, retroactive to November 13, 2024.
- 7.10. Approve merit increase for Satpal Pahal, Utility Operator II, Step 4 to Step 5, retroactive to November 27, 2024.
- 7.11. Approve merit increase for Jeanette Elkins, Account Clerk I, Step 2 to Step 3, retroactive to December 1, 2024.
- 7.12. Entertain motions for approval of consent agenda and take roll as appropriate.

8. District Business

- 8.1. [Consider the first title only reading of Ordinance No. 220, an ordinance dissolving North Plumas Lake Community Facilities District 2005-1 \(Wheeler Ranch\) – D/A](#)
 - 8.1.1.1. Public comment
 - 8.1.1.2. Questions/comments from Directors
 - 8.1.1.3. Entertain motions and take roll as appropriate

9. Public Works

Parks

- 9.1. [Receive an update on the Plumas Lake Adult Softball League’s not-for-profit status – D/A](#)
 - 9.1.1. Public comment
 - 9.1.2. Questions/comments from Directors
 - 9.1.3. Entertain motions and take roll as appropriate

- 9.2. [Consider approving the proposed changes to the Youth Center Building Lease Agreement and Usage Rental Fee – D/A](#)
 - 9.2.1. Public comment
 - 9.2.2. Questions/comments from Directors
 - 9.2.3. Entertain motions and take roll as appropriate

- 9.3. [Consider approving the special request from Just Books and Things to use Eufay Woods Sr. parking lot on Hidden Creek to sell their business items – D/A](#)
 - 9.3.1. Public comment
 - 9.3.2. Questions/comments from Directors
 - 9.3.3. Entertain motions and take roll as appropriate

Water/Wastewater

- 9.4. Receive update on South County infrastructure – D/A
 - 9.4.1. Public comment
 - 9.4.2. Questions/comments from Directors
 - 9.4.3. Entertain motions and take roll as appropriate

- 9.5. Receive an update on the lift station at River Oaks and Zanes in Plumas Lake – D/A
 - 9.5.1. Public comment
 - 9.5.2. Questions/comments from Directors
 - 9.5.3. Entertain motions and take roll as appropriate

9.6. [Consider approving request from Pacific West Builders \(PWB\) for occupancy of River Oaks Apartments prior to onsite electrical at the lift station which OPUD will not take possession of without – D/A](#)

- 9.6.1. Public comment
- 9.6.2. Questions/comments from Directors
- 9.6.3. Entertain motions and take roll as appropriate

10. [Board Committee Schedule](#)

- 10.1. January 2025 Committee Meeting Schedule.
 - 10.1.1. Fire & Safety Committee – Thursday, January 2, 2025, CANCELED
 - 10.1.2. Parks & Recreation Committee – Thursday, January 2, 2025, CANCELED
 - 10.1.3. Water & Wastewater Committee – Wednesday, January 1, 2025, CANCELED

11. [Reports \(non-action items\)](#)

- 11.1. [December Fire Department Committee Report.](#)
- 11.2. [December Parks Department Committee Report.](#)
- 11.3. [December Water & Wastewater Department Committee Report.](#)
- 11.4. Report from the General Manager.
- 11.5. Report from Legal Counsel.
- 11.6. Reports from Directors.
- 11.7. Public comment.

12. [Correspondence](#)

13. [Closed Session](#)

- 13.1. CONFERENCE WITH LEGAL COUNSEL – Significant Exposure to Litigation pursuant to Government Code Section 54956.9(d)(2): Number of potential cases: one.

14. [Meeting Reconvened](#)

- 14.1. Announcement of reportable actions taken in closed session.

15. [Adjourn](#)

- 15.1. Entertain motion to adjourn.