

OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday, August 5th, 2020 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the “Raise Hand” function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.
If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 1.0)

Nothing to report.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager, John Tillotson, provided an update stating that the contract for the design has been signed and the process has officially started. The timeframe should take less than 8 months and is estimated to be completed by March or April.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 3) Discussion of the OPUD Fats, Oils and Grease (FOG) program process.

General Manager, John Tillotson, stated that letters are being send out to customers in an effort to close the loop for compliance. Meetings with business owners that would like help and suggestions will take place.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 4) Wastewater Treatment Facility Status Report

- a) Staff Report – Chief Plant Operator gave a verbal report.
 - i) Staffing: No items were reported.
 - ii) Materials: No items were reported.

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [Review of Preliminary Treasurer's Report for June 2020](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures and Closing of Fiscal Budget.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

- 5) Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2.0)

Nothing to report.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

- 6) Water Department Status Report

- a) Staff report – Operations Manager presented a report. Public Works Engineer gave a verbal report.
 - i) Staffing: No items were reported.
 - ii) Materials: No items were reported.

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
- ii) [Review of Preliminary Treasurer's Report for June 2020](#)
 - (2) Forwarded item(s): Review of Revenue and Expenditures and Closing of Fiscal Budget.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None

7) Discuss review and possible update of District Civil Service Ordinance.

Needing to revisit and determine if any changes should be made.

a) Forwarded item(s): Send to the Board of Directors for further discussion.

i) Staff Direction: None

ii) Staff Report Requested: None

2) Property/Liability Insurance Update – Financial Manager stated that she is looking at other JPA rates for next year.

8) [General Manager Report](#)

Nothing to report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.