

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, June 1st, 2021 at 5:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Discuss Weed Abatement Direct Assessment.

Randy York, Fire Chief, stated that the deadline to comply with the weed abatement notices is on June 7, 2021. For those that don't comply, Resolution No. 2208 will be enforced. A list of all non-compliant properties will be sent to the Board for review.

- a) Forwarded item(s): List of non-compliant properties.
 - i) Staff Direction: None

ii) Staff Report Requested: Staff Report to be completed for Board meeting.

2) Report on Operations and Staffing

a) [Staff report](#) – Chief York provided report.

- i) Staffing – No items were reported.
- ii) Materials – No items were reported.

b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Nothing to report.

c) Budgetary items

- i) [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\).](#)
- ii) [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)
- iii) [Review Fire Department Preliminary Budget for FY 2021-22.](#)
- iv) [Review Administration Department Preliminary Budget for FY 2021-22.](#)

- (1) Forwarded item(s): Review of Revenue and Expenditures, Fire Department Preliminary Budget for FY 2021-22, and Administration Department Preliminary Budget for FY 2021-22.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

3) [Discuss SDRMA District Insurance Policy Renewal for FY 2021-22.](#)

Karin Helvey, Finance Manager, discussed the District's insurance policy renewal with SDRMA and stated that inquiries have been made with other insurance carriers, however, OPUD does not qualify.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

4) Financial Status updated on Hard Rock Fire Protection Contract Year 1.

John Tillotson, General Manager, stated that a meeting between OPUD and the Tribe took place and a formal proposal from OPUD will be sent to the Tribe to review.

a) Forwarded item(s): None

- i) Staff Direction: None
- ii) Staff Report Requested: None

5) [Discuss Reinstating Utility Lien Process.](#)

Cindy Van Meter, Office Manager, discussed the need to reinstate the utility lien process to ensure that utility invoices that are excessively overdue are paid when properties are sold or transfer ownership.

a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: None
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss returning to in-person meetings starting with July Committees.

John Tillotson, General Manager, discussed the need to return to in-person meetings. OPUD will be resuming in-person meetings beginning with our July Committee meetings which will be held on June 29th and 30th unless there are changes made at the State level or by Governor Gavin Newsom.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) [Business Office Status Report](#) – Finance Manager gave report.

8) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.