

# OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday August 3<sup>rd</sup>, 2022 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

1) [Receive a presentation from Voltus on Energy Conservation and Efficiency Use.](#)

The Committee received a presentation from Voltus on an Energy Conservation and Efficiency Use program that is available for OPUD to join.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

2) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

John Tillotson, General Manager, stated that one of the affordable housing project's project managers is working on annexing into CFD 2005-2.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

3) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

John Tillotson, General Manager, stated that the project has encountered a slight hiccup with a lift station. He will be attending some scheduled meetings that is focused on clearing this up.

- a) Forwarded item(s): Bring update to Board.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

4) Discuss the lift station smell at River Oaks and Zanes in Plumas Lake.

Swarnjit Boyal, Public Works Engineer, stated that the smell has dropped a little based on the readings that were taken prior to the installation of the pilot program and one week after installation.

- a) Forwarded item(s): Bring update to Board.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

5) Discuss water saving regulations.

Karin Helvey, Financial Manager, stated that customers have reduced their water usage. She will bring the figures of how much to the Board meeting.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Discuss joining and participating in SCIP.

John Tillotson, General Manager, stated that this program is similar to the Bold Program that was previously brought before the committee. It allows for developers to finance the cost of installing critical infrastructure for a development and roll it into a CFD special assessment tax.

- a) Forwarded item(s): Bring to Board for further discussion.

- i) Staff Direction: Send the information to OPUD Legal Counsel for review.
- ii) Staff Report Requested: Staff Report to be completed for Board meeting.

7) Discuss developing a spare parts policy for critical water treatment plants.

John Tillotson, General Manager, stated that parts are hard to come by and due to supply chain shortages, they can be almost impossible to receive in a timely manner, if at all. He would like to start creating a policy that would allow staff to purchase extra/spare parts to keep on hand to aid in repairs so that we are not having to wait for them to be ordered and then received.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

8) Receive an update on in-person and virtual meetings.

Bri Anne Ritchie, Board Clerk, stated that the Owl system has been received and she is working with Adept to make sure everything will run smoothly. Hopefully we will be in-person and virtually for the August Board meeting.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) Wastewater Treatment Facility Status Report

- a) [Staff Report](#) – Chief Plant Operator gave report.
  - i) Staffing: Nothing to report.
  - ii) Materials: Nothing to report.

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#).
  - (1) Forwarded item(s): Review of Revenue and Expenditures
    - (a) Staff Direction: None
    - (b) Staff Report Requested: None

10) Water Department Status Report

- a) [Staff report](#) – Water/Parks Department Manager gave report.
  - i) Staffing: Nothing to report.
  - ii) Materials: Nothing to report.

- b) Budgetary Items

- i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#).
  - (1) Forwarded item(s): Review of Revenue and Expenditures
    - (a) Staff Direction: None
    - (b) Staff Report Requested: None

11) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*