

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: February 20, 2020

Item description/summary:

Receive an update on providing digital documents for a fee on the District Website. The General Manager asked me to reach out to our current website provider, Streamline, about the potential to provide some of our documents on the District Website for a fee. Since the beginning of the new year, I have been able to get in contact with Streamline, and have learned that they do not have any options available that they have designed in house, but that links to a third-party provider could be a viable option to accomplish what we are looking for. Looking into several potential services, PayPal is a secure platform that does offer the potential to sell digital downloads. This would require signing up for a business account and consultation with the Financial Manager on how to best track any revenue brought in. It would also require exploring what an appropriate fee might be, and consultation with Legal Counsel to ensure that any fee we charge is in accordance with California law.

Fiscal Analysis:

There could potentially be additional revenue from providing this service online. There is no cost to set up a business account with PayPal, and no long-term obligations. PayPal does charge a small fee per purchase of \$0.36.

Employee Feedback

None

Sample Motion:

None; information only.

Prepared by:

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