

# OLIVEHURST PUBLIC UTILITY DISTRICT

## Fire Department/Safety Committee Report



Date/Time: Tuesday, March 5<sup>th</sup>, 2019 at 5:00 p.m.

Directors: Carpenter and Burbank

Location: Olivehurst Fire Department, 1962 9<sup>th</sup> Avenue, Olivehurst, CA, 95961

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members*

The following items were scheduled for discussion:

1. [Discuss anticipated steps towards preparation for the Operation Phase of the Enterprise Rancheria Casino](#)

Battalion Chief reported to Directors that an analysis of the budget footprint has been done, and shows that the District needs to hire 3 new firefighters in order to serve the Casino. Battalion Chief proposed to begin the process in July. Directors, Financial Manager, General Manager, and Battalion Chief discussed payments to be made from the Casino.

Forwarded item(s): Discuss anticipated steps towards preparation for the Operation Phase of the Enterprise Rancheria Casino

Staff Direction: None

Staff Report Requested: Battalion Chief

2. [Discuss the hiring of an Intermittent-Seasonal Firefighter position.](#)

Battalion Chief discussed the necessity for filling the vacancy in this position.

Forwarded item(s): Discuss the hiring of an Intermittent-Seasonal Firefighter position.

Staff Direction: None

Staff Report Requested: Battalion Chief

3. [Report on Hard Rock Casino Fire Department operations training opportunity.](#)

Battalion Chief reported on the operations training opportunity members of the Olivehurst Fire Department participated in, and informed Directors that safety training was highly emphasized.

Forwarded item(s): Battalion Chief

Staff Direction: None

Staff Report Requested: Battalion Chief

4. [Report on Development Impact Fee Study - Fire Protection Facilities](#)

Battalion Chief and General Manager reported on a conference call with Consultant, and advised that revisions are in progress.

Forwarded item(s): Report on Development Impact Fee Study - Fire Protection Facilities

Staff Direction: None

Staff Report Requested: Battalion Chief

5. [Receive an update on the FY 2018 SAFER Grant](#)

Documents: [Hiring](#), [RR](#)

Battalion Chief reported that the FY 2018 SAFER grant has opened, and that he and Financial Manager are in the process of preparing an application. Battalion Chief reported on the

Forwarded item(s):

Staff Direction:

Staff Report Requested:

6. [Receive an update on the implementation of InvoiceCloud and fee analysis. \(Strategic Plan 2018-2023, 2.4\)](#)

Financial Manager gave an update on the status of the implementation process. Financial Manager also presented an analysis of the District's ability to absorb certain convenience fees, and presented both the costs to the District and the applicable laws.

Forwarded item(s): Receive an update on the implementation of InvoiceCloud and fee analysis. (Strategic Plan 2018-2023, 2.4)

Staff Direction: None

Staff Report Requested: Financial Manager

7. Discuss options for service providers for the OPUD Website. (Strategic Plan 2018-2023, 2.4)

District Clerk presented references provided by two prospective providers, and advised that Staff are hoping to have the Board approve a provider in time to include the cost in the next fiscal year budget.

Forwarded item(s): Discuss options for service providers for the OPUD Website. (Strategic Plan 2018-2023, 2.4)

Staff Direction: None

Staff Report Requested: District Clerk

8. Report on Operations and Staffing

a. [Staff report](#) – Battalion Chief gave a report.

b. Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4) – Battalion Chief gave a report.

c. Budgetary items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Fire Department \(page 11-12\) \(Strategic Plan 2013-2018, 5.1\)](#)

2. [Monthly Review of Revenue and Expenditures – Administration \(page 3\) \(Strategic Plan 2013-2018, 5.1\)](#)

d. Staffing – Battalion Chief gave a report.

e. Materials – Battalion Chief gave a report.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

Documents:

[Business Office Status Report](#)

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