

OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee Report

Date/Time: Tuesday, October 1st, 2019 at 4:00 p.m.

Directors: Carpenter and White

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961



Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317

The following items were scheduled for discussion:

1. Discuss the steps to initiate designing the OPUD Community Park. (Strategic Plan 2018-2023, 3.4)

General Manager informed Directors of assistance needed with the preparation of RFP materials from Parks Consultant.

Forwarded item(s): Discuss the steps to initiate designing the OPUD Community Park. (Strategic Plan 2018-2023, 3.4)

Staff Direction: None

Staff Report Requested: General Manager

2. [Discuss the impacts of the passage of Assembly Bill 1486 regarding the disposition of surplus land.](#)

District Clerk advised Directors of the implications of Assembly Bill 1486 for the District, and the steps necessary to properly identify current District properties.

Forwarded item(s): Discuss the impacts of the passage of Assembly Bill 1486 regarding the disposition of surplus land.

Staff Direction: None

Staff Report Requested: District Clerk

3. Discuss the creation of a donation budgetary line item to address fundraising requests to the District.

General Manager updated Directors that the modifications requested by the Board were made.

Forwarded item(s): Discuss the creation of a donation policy to address fundraising requests to the District.

Staff Direction: None

Staff Report Requested: General Manager

4. Discuss updating the District's Lateral Transfer-Promotion Policy.

General Manager discussed the need to update the policy to cover a broader range of position descriptions and types within the District, with some exclusions.

Forwarded item(s): Discuss updating the District's Lateral Transfer-Promotion Policy.

Staff Direction: None

Staff Report Requested: General Manager

5. Discuss the potential creation of a Lifeguard program.

General Manager advised Directors that clarification had been provided regarding the potential creation of a program, which would only cover the recruitment of potential lifeguards.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

6. Review Youth Building rents and operational costs/facility policy

Financial Manager advised Directors that an increase in the rent for tenants of the building was required to cover the true cost of the building's use, and gave options for uses of the building for Directors to consider.

Forwarded item(s): Review Youth Building rents and operational costs/facility policy

Staff Direction: None

Staff Report Requested: Financial Manager

7. [Discuss community member request for bathrooms to be added to the Feather River East park plans.](#)

General Manager addressed the community member request, and Directors discussed the item.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

8. Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a. Playzeum - District Clerk advised Directors of a meeting with Playzeum and potential interest in use of the Youth Center Building.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

9. Status of Parks and Recreation Facilities.

- a. [Staff report](#) – Parks Maintenance Coordinator gave a report.
- b. Vandalism and Costs – Parks Maintenance Coordinator gave a report.
- c. Budgetary items – Financial Manager gave a report.
1. [Monthly Review of Revenue and Expenditures – Parks and Pool \(pages page 5-10, 18\)](#)
 2. [2019-20 Working Budget Requests and Park Labor Analysis](#)
 3. [Review 2019-20 Working Budget Draft](#)
- d. Staffing – No items were reported.
- e. Materials – No items were reported.

Forwarded item(s):

Staff Direction:

Staff Report Requested: