

# OLIVEHURST PUBLIC UTILITY DISTRICT Water and Wastewater Committee



Date/Time: Wednesday, March 31<sup>st</sup>, 2021 at 5:45 p.m.

Directors: Floe and Griego

Location: Virtual Meeting

## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.  
If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing (Strategic Plan 1.0).

Nothing to report.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 2) Receive update on annexation and progress of infrastructure projects in the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

John Tillotson, General Manager, gave a verbal update stating that we are waiting on the last few agreements from land owners. We are also working on agreements with Wheatland for reimbursement and operations.

- a) Forwarded item(s): Forward update to the Board.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) Receive update on the Yuba County Municipal Water/Wastewater Utility Bill Payment Program

Karin Helvey, Finance Manager, gave a verbal update stating that Yuba County approved the expenditure.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

4) [Consider OPUD Cost Allocation for 2021-22 Budget Year.](#)

Karin Helvey, Finance Manager, discussed the need to think about any changes that may need to be made for allocation to the 2021-22 budget year. This review will assist in next fiscal year's budget creation.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) Discuss revising the OPUD Purchasing Policy.

John Tillotson, General Manager, discussed the need to revise the OPUD Purchasing Policy to update the long-term contract verbiage which will affect our current approved contracts.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) Wastewater Treatment Facility Status Report

- a) [Staff Report](#) – Chief Plant Operator gave a report.
  - i) Staffing: Nothing to report.
  - ii) Materials: Nothing to report.
- b) Budgetary Items
  - i) [Monthly Review of Revenue and Expenditures – Wastewater \(pages 14-17\) \(Strategic Plan 5.1\)](#)
  - ii) [Review Past-Due Accounts.](#)
    - (1) Forwarded item(s): Review of Revenue and Expenditures along with Past-Due Accounts.
      - (a) Staff Direction: None
      - (b) Staff Report Requested: None

7) Water Department Status Report

- a) [Staff report](#) – Water/Parks Department Manager gave report.
  - i) Staffing: Nothing to report.
  - ii) Materials: Nothing to report.
- b) Budgetary Items
  - i) [Monthly Review of Revenue and Expenditures – Water \(pages 14-17\) \(Strategic Plan 5.1\)](#)
  - ii) [Review Past-Due Accounts.](#)

(1) Forwarded item(s): Review of Revenue and Expenditures along with Past-Due Accounts.

(a) Staff Direction: None

(b) Staff Report Requested: None

8) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*