

AGENDA
OLIVEHURST PUBLIC UTILITY DISTRICT (OPUD)
BOARD OF DIRECTORS SPECIAL MEETING
4:00 p.m., Wednesday, October 5, 2022
LOCATION: Virtual Board Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

If you do not want to speak during the public comment portion of the Agenda, you are also encouraged to submit email correspondence to britchie@opud.org.

Email comments will be accepted up until 6:00 PM the day of the meeting and forwarded to the Board of Directors, posted to the OPUD website, and placed in OPUD's permanent records.

Email messages should be sent to britchie@opud.org. If you choose to submit an email, please note in the Subject Line the part of the Agenda your email pertains to.

For example, you can type in the Subject Line, "Agenda Item 6 – District Business" or "Agenda Item 8 – Business Office".

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.

Our Mission is to provide superior, environmentally sensitive services to responsibly enhance our community.

We will do this by focusing on:

- District growth,
- Maintaining a positive public image
- Recreation and parks
- Sustainable long-term fire protection
- Fully depreciating our facilities
- Ensuring organizational stability

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection in the Olivehurst Public Utility District Office, 1970 9th Avenue in Olivehurst during normal business hours or online at <http://www.opud.net>. These proceedings may be recorded by a person or persons other than the District Clerk and as such, are not controlled by Olivehurst Public Utility District. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

1. Call to Order – The meeting was called to order at 4:00 p.m. by Director Griego

2. Roll Call

Directors Present: Director Burbank, Director Nelson, and Director Griego
Directors Absent: Director Floe, Director Perrault

Also Present: John Tillotson, General Manager; Deirdre Joan Cox, Legal Counsel; Karin Helvey, Financial Manager; Cindy Van Meter, Office Manager; and Bri Anne Ritchie, Board Clerk

3. Public Participation

Items appearing on this agenda: When your item(s) is called, the Board Clerk will announce your opportunity to address the Board. Comments should be limited to 3 minutes per speaker.

Items not appearing on this agenda: members of the public may address the Board on any matter within the Board’s jurisdiction that does not appear on posted agenda. No action may be taken on any matter that is not on the posted agenda. Members of the public wishing to address the OPUD Board at this time are requested use the raise hand feature, state your name and residency for the record, and begin your address to the Board. Comments should be limited to 3 minutes per speaker.

No members of the public were present.

4. District Business

4.1. [Consider approving OPUD Resolution No. 2405, a resolution authorizing teleconference meetings in compliance with AB 361 – D/A](#)

- 4.1.1. Public comment
- 4.1.2. Questions/comments from Directors
- 4.1.3. Entertain motions and take roll as appropriate

**D/A - Discussion/Action

A motion was made by Director Burbank and seconded by Director Nelson approving OPUD Resolution No. 2405, a resolution authorizing teleconference meetings in compliance with AB 361. The motion passed as follows:

Ayes: Directors Burbank, Nelson, and Griego
Noes: None
Absent: Directors Floe and Perrault

5. Human Resources

5.1. Consider authorizing advertising and filling of vacant Wastewater Collection Systems Operator I position, and fill via District Policy – D/A

- 5.1.1. Public comment
- 5.1.2. Questions/comments from Directors
- 5.1.3. Entertain motions and take roll as appropriate

A motion was made by Director Nelson and seconded by Director Burbank authorizing advertising and filling of vacant Wastewater Collection Systems Operator I position and fill via District Policy. The motion passed as follows:

Ayes: Directors Burbank, Nelson, and Griego
Noes: None
Absent: Directors Floe and Perrault

5.2. Consider approving the Wastewater Collection Systems Operator I eligibility list and authorize the General Manager to hire per OPUD policies and procedures – D/A

- 5.2.1. Public comment
- 5.2.2. Questions/comments from Directors
- 5.2.3. Entertain motions and take roll as appropriate

A motion was made by Director Burbank and seconded by Director Nelson approving the Wastewater Collection Systems Operator 1 eligibility list and authorizing the General Manager to hire per OPUD policies and procedures. The motion passed as follows:

Ayes: Directors Burbank, Nelson, and Griego
Noes: None
Absent: Directors Floe and Perrault

6. Adjourn

6.1. Entertain motion to adjourn.

A motion was made by Director Burbank and seconded by Director Nelson to adjourn the meeting. The motion passed as follows:

Ayes: Directors Burbank, Nelson, and Griego
Noes: None
Absent: Directors Floe and Perrault

The meeting adjourned at 4:04 p.m.