

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: February 17, 2022

Item description/summary:

Lindhurst High School Spring Season Sponsorship:

Lindhurst High school has requested a sponsorship for their Spring Sports Season from OPUD. OPUD's Donation Request Approval Policy states that the General Manager can approve a donation up to \$1,000.00, anything more than that requires Board approval. It also has to fall in line with OPUD's mission and advances our goals.

Fiscal Analysis:

Water and Wastewater Departments each have a budget of \$500 for donations. An amount above that would require a budget amendment.

Employee Feedback

Sample Motion:

Make a motion to approve/not approve request for sponsorship for Lindhurst High School Spring Season in the amount of \$_____.

Prepared by:

Bri Anne Ritchie, Board Clerk

Date: Thu 1/6/2022 11:50 AM

From: Promos On Time Sports promos@ontimesportsco.com

To: Brianne Ritchie

Subject: Game Day T-Shirt Project for the Lindhurst High School

Hello,

We're working on the game day t-shirts for **Lindhurst High School for the Spring Season**. We gather sponsors/advertisers to feature on the back of the t-shirts. The featured advertisers are helping in a few ways. They help by providing the school their t-shirts and raising funds for the Athletic programs. The school can also sell t-shirts to make additional funds if they choose too.

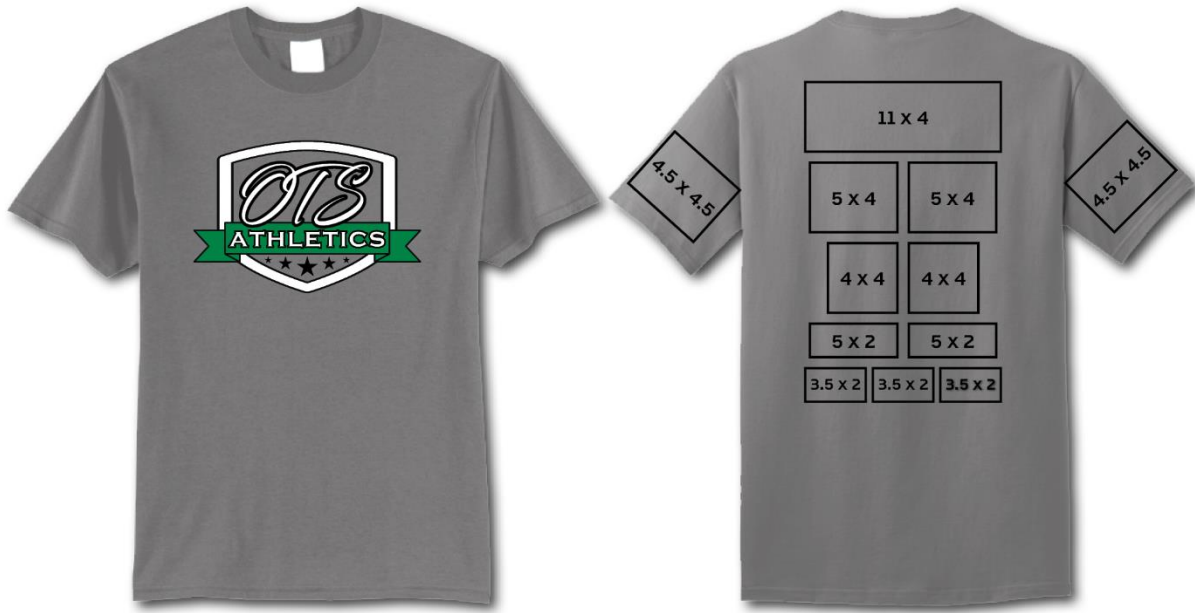
The T-Shirts go out to a wide variety of people, they go out to Athletes, faculty, and out to spectators at the Home games/events. When you do an ad you're reaching out to Parents, Grandparents, Teachers, Coaches, etc.

Below is the price list. There are discounts available for multiple seasons if you choose to sponsor more than one season.

PRICING

SIZE	PRICE
11 X 4	\$1,200
4.5 X 4.5 (SLEEVE)	\$725
5 X 4	\$650
4 X 4	\$499
5 X 2	\$399
3.5 X 2	\$299

Here is an example for you to see how the shirts are laid out, with the different ad sizes and options. Every project is different depending on what size ads advertisers choose to go with, but this is an example of how they turn out. The Mascot and School's name will be on the front in full school colors.



Jena H.
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Project Coordinator

www.ontimesportsco.com





OLIVEHURST PUBLIC UTILITY DISTRICT **Donation Request Approval Policy**

Effective Date:
10/18/2019
Revision 0

Purpose

Olivehurst Public Utility District protects and promotes public health, safety, and the environment through responsible provision of water and wastewater services, park services, and fire protection services. This mission includes increasing awareness of water conservation, water recycling, and pollution prevention as well as promoting public health through recreational activities. On occasion, OPUD receives donation requests from organizations and community partners who share these objectives and who are seeking to finance projects and scholarships that enhance OPUD's mission. In these limited instances, OPUD believes that it is in the best interest of the District and its ratepayers to provide support. This policy therefore outlines the terms under which OPUD can fulfill those requests.

LEGAL BASIS

The California Constitution (Article XVI, Section 6) permits public entities to use funds for a public purpose within our stated mission such that OPUD and the community benefits in some manner.

POLICY

1.1 GM Approval: The GM is permitted to authorize a donation if:

1.1.1 He/she determines that the requested donation advances the goal of protecting and promoting public health, safety, and the environment through responsible provision of water, wastewater, parks and fire protection services;

1.1.2 He/she determines that the donation will yield tangible benefits to the ratepayers of the District in relation to our mission;

1.1.3 The donation is no more than \$1000.

1.1.4 The donation is considered a non-monetary 'Like-In-Kind' donation with a value of less than \$1000. An example would be the use of an OPUD facility such as the pool.

1.2 Board Approval: The Board is permitted to authorize a donation if:

1.2.1 It determines that the requested donation advances the goal of protecting and promoting public health, safety, and the environment through responsible provision of water, wastewater, parks and fire protection services;

1.2.2 It determines that the donation will yield tangible benefits to the rate-payers of the District in relation to our mission;

1.2.3 The request does not exceed \$2500.

1.2.4 The donation is considered a non-monetary 'Like-In-Kind' donation with a value of less than \$2500. An example would be the use of an OPUD facility such as the pool.

1.3 Yearly Maximum

In no event shall the total amount authorized under this policy by the Board and by the General Manager exceed \$5,000 per fiscal year.

1.4 Budget Line Item

The Financial Manager shall include line items in the annual budget for water, wastewater, parks and fire departments for donations as described above. The amounts for each department will be determined by the Financial Manager and General Manager.

RESPONSIBILITIES:

The General Manager, Financial Manager and OPUD Board members are responsible for the implementation and intended use of this policy.