

OLIVEHURST PUBLIC UTILITY DISTRICT

Water and Wastewater Committee Report



Date/Time: Monday, September 30th, 2019 at 5:30 p.m.

Directors: Floe and Griego

Location: General Manager's Office, 1970 9th Avenue, Olivehurst, CA, 95961

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.

The following items were scheduled for discussion:

1. Discuss policies and practices OPUD could adopt to help mitigate the costs of constructing affordable housing. (Strategic Plan 2018-2023, 1.0)

No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

2. Receive update on annexation of the Industrial, Sports and Entertainment Zone for water, sewer and parks (Strategic Plan 1.0).

General Manager reported collaboration with Yuba County LAFCO, and advised that the annexation application is progressing.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

3. Wastewater Treatment Facility Status Report

- a. [Staff report](#) – Wastewater Chief Plant Operator gave a report.

- b. Budgetary Items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Wastewater \(Pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)

2. [Review Working Budget Requests – Wastewater](#)

3. [Review 2019-20 Working Budget Draft](#)

- c. Staffing – No items were reported.

- d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

4. Discuss the creation of a District Longevity Policy.

General Manager, Human Resources Coordinator, and Directors discussed this item. Human Resources Coordinator was instructed to contact Human Resources Consultant.

Forwarded item(s): Discuss the creation of a District Longevity Policy.

Staff Direction: None

Staff Report Requested: Human Resources Coordinator

5. Discuss updating the District's Lateral Transfer-Promotion Policy.

General Manager discussed the need to update the policy to cover a broader range of position descriptions and types within the District, with some exclusions.

Forwarded item(s): Discuss updating the District's Lateral Transfer-Promotion Policy.

Staff Direction: None

Staff Report Requested: General Manager

6. Discuss Community Outreach events per the District's Strategic Plan. (Strategic Plan 2018-2023, 2.0)

Directors and Staff discussed a tour of a District water treatment plant for community members, water audits at local schools, and water efficiency grants.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

7. Water Department Status Report

a. [Staff report](#) – Water Department Manager gave a report.

b. Budgetary Items – Financial Manager gave a report.

1. [Monthly Review of Revenue and Expenditures – Water \(pages 13-16\) \(Strategic Plan 2013-2018, 5.1\)](#)

2. [Review Working Budget Requests – Water](#)

3. [Review 2019-20 Working Budget Draft](#)

c. Staffing – No items were reported.

d. Materials – No items were reported.

Forwarded item(s): None

Staff Direction: None

Staff Report Requested: None

[General Manager Report](#)