

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Tuesday, November 1<sup>st</sup>, 2022 at 5:00 p.m.

Directors: Burbank and Nelson

Location: Virtual Meeting



## **CORONAVIRUS (COVID-19) ADVISORY NOTICE**

### **PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC**

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Virtual Board Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – Parks Manager gave report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – No items were reported.
  - b) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2022-23 \(pages page 6-11, 19\).](#)
    - ii) [Review Treasurer’s Report June 2022.](#)
      - (1) Forwarded item(s): Review of Revenue and Expenditures along with Treasurer’s Report June 2022.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

- 2) Discuss changing Parks Committee meeting day of week and/or time.

This item was discussed and a new time of Wednesdays at 4:45 p.m. would be best for both Directors.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

- 3) [Discuss holding a grand opening event for Riverside Meadows Park.](#)

This item was discussed and it was determined that Fall and Winter would not be the best time of year to hold the grand opening of the park. It would be better to have the event in the Springtime when the weather is nicer.

- a) Forwarded item(s): None
  - i) Staff Direction: Bring back to Committee in March.
  - ii) Staff Report Requested: None

- 4) Discuss future parks:

This item has been tabled until the Parks Master Plan Update and Standards are completed.

- a) Forwarded item(s): None
  - i) Staff Direction: Table Item.
  - ii) Staff Report Requested: None

- 5) Discuss request from Plumas Lake Adult Softball League to make modifications to Eufay Woods, St. Park baseball fields.

Bri Anne Ritchie, Board Clerk, stated that the League would like to bring in some infield dirt and do some other modifications. The missing information has not yet been provided but the Little League has made the infield improvements and brought in dirt before with approval.

- a) Forwarded item(s): Bring to Board if information has been received from the League.
  - i) Staff Direction: Reach out to get more information.
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

- 6) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

7) Special Events Requests and Parks and Facilities Use Agreement inquiries.

a) [Cornhole for Youth – ABB Cornhole](#)

Bri Anne Ritchie, Board Clerk, stated that the league would like to use the Youth Center building to hold a youth cornhole tournament.

- i) Forwarded item(s): None
  - (1) Staff Direction: Allowed to use the building for a tournament to see how many may participate. Then will move to a lease agreement that will need to go to the full Board for approval.
  - (2) Staff Report Requested: None

b) [Dad's Night Out - First 5 Yuba](#)

Bri Anne Ritchie, Board Clerk, stated First 5 would like to use the Youth Center Building to hold Dad's Night Out.

- i) Forwarded item(s): None
  - (1) Staff Direction: Approved pending insurance.
  - (2) Staff Report Requested: None

8) Receive an update on in-person and virtual meetings.

Bri Anne Ritchie, Board Clerk, stated that the Board Meeting for November will be held hybrid. The Board Directors will meet in person while the public attends via virtual Zoom.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) [General Manager Report](#) – General Manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.*