

# OLIVEHURST PUBLIC UTILITY DISTRICT Parks and Recreation Committee

Date/Time: Thursday, August 1<sup>st</sup>, 2024, at 5:00 p.m.

Directors: Burbank and Perrault

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9<sup>th</sup> Avenue, Olivehurst, CA 95961



OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9<sup>th</sup> Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

**Link and password for Hybrid Committee Meeting will be available on our website at [www.opud.org](http://www.opud.org) or contact the OPUD Business Office at (530) 743-4657**

**Note: Your phone number will appear on the screen unless you first dial \*67 before dialing the numbers provided on our website.**

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press \*9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

*Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.*

*If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.*

The following items are scheduled for discussion:

- 1) Status of Parks and Recreation Facilities.
  - a) [Staff report](#) – Parks Department Manager gave report.
    - i) Staffing – No items were reported.
    - ii) Materials – No items were reported.
    - iii) Vandalism and Costs – Jesus Velazquez, Parks Department Manager, stated that glass has been thrown into the pool causing the closing of the pool for a few days. He also stated that there has been a break-in and vandalism on the back side of the pool area where the plants are located causing over \$500 in damage.
  - b) VCIO Report  
  
VCIO gave verbal report.
  - c) Budgetary items
    - i) [Monthly Review of Revenue and Expenditures – Parks and Pool FY 2023-24 \(pages 6-11, 19\) \(Strategic Plan 5.1\)](#).
      - (1) Forwarded item(s): Review of Revenue and Expenditures for FY 2023-24.
        - (a) Staff Direction: None
        - (b) Staff Report Requested: None

2) [Discuss 2024-25 Parks Dept and CFD working budget.](#)

Karin Helvey, Financial Manager, discussed the Parks Department and CFD working budget for FY 2024-25.

- a) Forwarded item(s): Bring to Board for further discussion.
  - i) Staff Direction: None
  - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss adding additional Ring Cameras and subscription for pool ring recorded video access.](#)

Jesus Velazques, Parks Department Manager, stated that he would like to purchase an additional ring camera or two for additional coverage around the pool area that is not already covered. Bri Anne Ritchie, Board Clerk, stated that there are two plans that OPUD can choose for recording video access. One is \$100 per year and just allows video recording access for all ring cameras on account. Another plan is \$200 per year and includes everything in the \$100 plan but also includes professional monitoring.

- a) Forwarded item(s): None
  - i) Staff Direction: Move forward with \$200.00 yearly plan and purchase additional camera.
  - ii) Staff Report Requested: None

4) Discuss water capacity fees for water capacity fees for Community Park Splash Pad in the amount of \$26,700 payable by General Fund Olivehurst Park Department to Water Department.

Ideas are being discussed on how to pay for the capacity fees.

- a) Forwarded item(s): None
  - i) Staff Direction: Bring back to committee for further discussion.
  - ii) Staff Report Requested: None

5) Discuss the grand opening event for the Deputy B. Meilbeck Memorial Park.

Bri Anne Ritchie, Board Clerk, stated that important dates are still being discussed with the family and Sheriff's Department.

- a) Forwarded item(s): None

- i) Staff Direction: Bring back to committee for further discussion.
- ii) Staff Report Requested: None

6) [Discuss OPUD Special Events Policy and Application.](#)

Bri Anne Ritchie, Board Clerk, stated that previous events approved by the OPUD Committee and/or Board have not been receiving proper approval from the County Environmental Health Department according to the County.

- a) Forwarded items(s): None
  - i) Staff Direction: Make a checklist for applicants to help guide them on proper steps to take.
  - ii) Staff Report Requested: None

7) Discuss creating an OPUD Food Truck policy.

Bri Anne Ritchie, Board Clerk, stated that she will include information on Food Trucks within the Special Events Policy.

- a) Forwarded item(s): None
  - i) Staff Direction: Bring to Committee for further discussion.
  - ii) Staff Report Requested: None

8) Discuss bringing youth programs to the Youth Center Building.

No items were reported.

- a) Forwarded item(s): None
  - i) Staff Direction: None
  - ii) Staff Report Requested: None

9) Special Events Requests and Parks and Facilities Use Agreement inquiries.

- a) [Special Event – Hegemony H.O.P.E. Foundation - OktoberFest](#)
  - i) Forwarded item(s): Bring to Board for further discussion.
    - (1) Staff Direction: None
    - (2) Staff Report Requested: Staff Report Requested for Board meeting.

10) [General Manager Report](#) – General manager gave report.

*In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.*