

MEMORANDUM

From the desk of

CINDY VAN METER

Office Manager/Human Resource Coordinator



DATE : May 14, 2024

TO : Board of Directors

CC : John Tillotson

RE : Wastewater Operator 1-3

Received two (2) qualified applicants. Set up interviews for both applicants and were interviewed by management staff. The eligibility list is as follows:

Satpal Pahal – Grade II Wastewater Operator	1
Marcos Arias – Grade I Wastewater Operator	2