

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Tuesday, November 1st, 2022 at 4:00 p.m.

Directors: Burbank and Perrault

Location: Virtual Meeting

CORONAVIRUS (COVID-19) ADVISORY NOTICE

PUBLIC ADVISORY: THE OPUD BOARD ROOM WILL NOT BE OPEN TO THE PUBLIC

To ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Board chambers will not be open for the meeting. To maintain transparency and public access, Board members and the public will be participating virtually or telephonically and will not be physically present in the Board Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Virtual Board Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The acting Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

In compliance with AB 361:

1. Consistent with all OPUD meetings, this meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the legislative party.
2. If there is a disruption to the meeting broadcast or in the ability to take call-in or internet-based public comment, no further action can be taken on agenda items until the issue is resolved.
3. OPUD will not require comments to be submitted before the start of the meeting. Each member of the public will be allowed to make "real time" public comment.
4. As is its practice, OPUD will provide a reasonable time for public comment. As is its customary practice for public comment, OPUD's public comment period will be left open until the time expires.
5. All votes in OPUD meetings will be taken by roll call.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members.

If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

1) Report on Operations and Staffing

a) [Staff report](#) – Chief York gave report.

i) Staffing – No items were reported.

ii) Materials – Permit fees from Yuba County Building Department for the building extension came in and will need the Board approval.

(1) Forwarded items: Bring Permit fees to Board for further discussion.

(a) Staff Direction: None

(b) Staff Report Requested: Staff Report to be completed for Board meeting.

b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

Public educations have taken place at schools including attendance at South Lindhurst High for career day along with attendance at Lindhurst High School Football games.

c) Budgetary items

i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2022-23 \(page 10-14\) \(Strategic Plan 2013-2018, 5.1\).](#)

ii) [Monthly Review of Revenue and Expenditures – Administration FY 2022-23 \(page 3\) \(Strategic Plan 2013-2018, 5.1\).](#)

iii) [Review Treasurer's Report June 2022.](#)

(1) Forwarded item(s): Review of Revenue and Expenditures along with Treasurer's Report for June 2022.

(a) Staff Direction: None

(b) Staff Report Requested: None

(c) Documents: None

2) Discuss hiring third firefighter based off MOU Proposal.

John Tillotson, General Manager, stated that he has sent a meeting request to the Tribe via email. He stated that the Tribe members have been away but should be back and available at the end of the month.

a) Forwarded item(s): Bring update to Board.

i) Staff Direction: Write a letter to the Tribe's Board.

ii) Staff Report Requested: None

3) Discuss becoming a sandbag location during heavy rain events.

Chief York stated that the Department used to be a sandbag location, however, due to the amount of traffic and blockage of the road, a public safety issue was created when the Fire Department was dispatched to a call. He also stated that damage was done to the asphalt at the front of the department due to the big rigs dumping sand.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

4) Receive an update on in-person and virtual meetings.

Bri Anne Ritchie, Board Clerk, stated that the Board Meeting for November will be held hybrid. The Board Directors will meet in person while the public attends via virtual Zoom.

a) Forwarded item(s): None

i) Staff Direction: None

ii) Staff Report Requested: None

- 5) [Business Office Status Report](#) – Finance Manager and Front Office Manager gave report.
 - a) Forwarded item(s): Bring Leave without Pay Policy to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.
- 6) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the contact the Clerk of the Board at (530) 743-0317.