

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Thursday, September 5th, 2024, at 4:00 p.m.

Directors: Burbank and Nelson

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room
Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
 - a) [Staff report](#) – Chief York gave report and stated that he was notified by LAFCO that they are conducting a MSR study with their request for documents due by September 20th.
 - (1) Forwarded item(s): Bring to board for further discussion.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: Staff Report to be completed for Board meeting.
 - ii) Staffing – No items were reported.
 - iii) Materials – No items were reported.
 - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

No items were reported.
 - c) VCIO Report

VCIO gave verbal report.
 - d) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2023-24 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Fire Department FY 2024-25 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
 - iii) [Monthly Review of Revenue and Expenditures – Administration FY 2023-24 \(page 3\) \(Strategic Plan 5.1\).](#)
 - iv) [Monthly Review of Revenue and Expenditures – Administration FY 2024-25 \(page 3\) \(Strategic Plan 5.1\).](#)
 - v) [Discuss Budget Amendment 2 for FY 2023-24.](#)
 - vi) [Review Treasurer’s Report June 2024.](#)
 - (1) Forwarded item(s): Review Revenue and Expenditures FY 2023-24, Review Revenue and Expenditures FY 2024-25, Budget Amendment 2 FY 2023-24, and Review Treasurer’s Report June 2024.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None
- 2) [Receive an update on the ISO report and meeting.](#)

Chief York stated that he met with ISO personnel and the District’s rating has been updated to a very strong 3.
 - a) Forwarded item(s): None
 - i) Staff Direction: Bring ISO Report to Board when it comes in.
 - ii) Staff Report Requested: None
- 3) Receive an update on the sale of the two fire trucks.

Bri Anne Ritchie, Board Clerk, gave an update to the committee on how much each fire truck sold for.
 - a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: none

4) [Discuss proposed changes to Board Clerk/Executive Assistant position description.](#)

Cindy Van Meter, Human Resources Coordinator, discussed the proposed changes and the reasons for needing to make the changes.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report Requested.

5) [Business Office Status Report](#) – Cindy Van Meter, Office Manager, gave report.

6) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.