

OLIVEHURST PUBLIC UTILITY DISTRICT

Fire Department/Safety Committee



Date/Time: Thursday, February 6th, 2025, at 4:00 p.m.

Directors: Burbank and Nelson

Location: Hybrid Meeting Via Zoom and In-Person in the Board Room

Located at 1970 9th Avenue, Olivehurst, CA 95961

OPUD Committee meetings will be conducted at its regular in-person meeting location in the Board Chambers, 1970 9th Avenue, Olivehurst, for the public to attend. Attendance will be limited to 50 percent of room capacity (no more than 20 persons), and it is strongly recommended that all in-person attendees wear face coverings and social distance as recommended by public health authorities.

All attendees are encouraged to be fully vaccinated.

Meetings will also continue to be streamed live and members of the public may participate remotely as described below.

Accordingly, on the day of the meeting you will have the option to:

- Attend via Zoom, using the procedure outlined below.
- Participate in person, as noted above.

If you anticipate wanting to speak during the meeting, please join in advance of public comment time. To submit public comment during the meeting, please join us in person or on Zoom.

Join from a PC, MAC, iPad, iPhone, or Android device. Although your image will not be shown on the video conference, you will be able to listen and view the meeting on Zoom.

Link and password for Hybrid Committee Meeting will be available on our website at www.opud.org or contact the OPUD Business Office at (530) 743-4657

Note: Your phone number will appear on the screen unless you first dial *67 before dialing the numbers provided on our website.

If you want to comment during the public comment portion of the Agenda, you can use the "Raise Hand" function in Zoom or you can Press *9 if you are calling in. The Board Clerk will select you from the meeting cue. Please be patient while waiting in the cue.

Materials related to an item on this agenda submitted to the Olivehurst Public Utility District Board of Directors after distribution of the agenda packet are available for public inspection on the Olivehurst Public Utility District website, <http://www.opud.net>. Effort will be made to address the agenda items in the order shown. However, the Board President has the discretion to address items out of sequence for the convenience of the public and/or the Board Members. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-4658 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-4658.

The following items are scheduled for discussion:

- 1) Report on Operations and Staffing
 - a) [Staff report](#) – Chief York gave report.
 - i) Staffing – No items were reported.
 - ii) Materials – No items were reported.
 - b) Fire EMS Image Task Force – Positive Public Perception. (Strategic Plan 2013-2018, 3.4)

No items were reported.
 - c) VCIO Report
 - d) Budgetary items
 - i) [Monthly Review of Revenue and Expenditures – Fire Department FY 2024-25 \(pages 10-14\) \(Strategic Plan 5.1\).](#)
 - ii) [Monthly Review of Revenue and Expenditures – Administration FY 2024-25 \(page 3\) \(Strategic Plan 5.1\).](#)
 - iii) [Discuss Budget Amendment 1 for FY 2024-25 \(page 1\).](#)
 - (1) Forwarded item(s): Review of Revenue and Expenditures FY 2025-25 and Budget Amendment 1 for FY 2024-25.
 - (a) Staff Direction: None
 - (b) Staff Report Requested: None
 - (c) Documents: None

2) [Discuss new OPUD vehicle decal design.](#)

Chief York stated that staff would like to replace the decals on the OPUD vehicles that will better identify the vehicles to the public as well as be reflective to increase safety.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

3) [Discuss CUPCCAA bid laws for 2025.](#)

Karin Helvey, Financial Manager, stated that CUPCCAA is meant for a public project bidding process. For OPUD, the costs of joining CUPCCAA would outweigh the benefit. The program is not a good fit at this time.

- a) Forwarded item(s): None
 - i) Staff Direction: None
 - ii) Staff Report Requested: None

4) Discuss upgrading Zoom to webinar format for added security.

Bri Anne Ritchie, Board Clerk, stated that some special districts have experienced Zoom bombing that disrupt board meetings causing the meetings to be shut down. Moving to a Zoom webinar format instead of the current format of regular Zoom meetings allows OPUD to have more control over the meeting and less risk of disturbances.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

5) [Discuss OPUD records retention, training, and subscription proposal](#)

Bri Anne Ritchie, Board Clerk, stated that OPUD's current record retention policy needs updating. This will allow OPUD staff to go through outdated documents and remove files that are no longer needed for retention purposes, allowing for a more organized efficient office. It will also make locating records easier for public records requests.

- a) Forwarded item(s): Bring to Board for further discussion.
 - i) Staff Direction: None
 - ii) Staff Report Requested: Staff Report to be completed for Board meeting.

6) [Business Office Status Report](#) – Karin Helvey, Financial Manager, gave report.

7) [General Manager Report](#) – General Manager gave report.

In compliance with the American with Disabilities Act, the meeting room is wheelchair accessible and disabled parking is available. If you have a disability and need disability-related modifications or accommodations to participate in this meeting, please contact the Clerk of the Board at (530) 743-0317 or (530) 743-3023 (fax). Requests must be made one full business day before the start of the meeting. To place an item on the agenda, contact the Clerk of the Board at (530) 743-0317.