

MEMORANDUM

From the desk of

CINDY VAN METER

Office Manager/Human Resource Coordinator



DATE : January 31, 2023

TO : Board of Directors

CC : John Tillotson

RE : Wastewater Operator-in-Training position

Contacted eleven (11) applicants and all responded back. Set up eleven (11) interviews for this position. Staff interviewed all eleven (11) applicants. The eligibility list is as follows:

Taylor Hicks	1
James Tillotson	2
Winnie Dillon	3
Chad Wikoff	4
Isidro Bustos	5